

Grammar 7 & 8

Mrs. Herrin

1. Attendance Policy:

- Students should check in with me if **they come to school after my class or leave before my class**, so they can get homework assignments and turn in any work they owe me; failure to do so may result in receiving a “0” for the assignment being “late”.
- It is important for every student to get any notes and work missed on the day the student returns to school. Any homework that was due on the first day of the student’s absence **must be turned in on the day the student returns to school in order to receive full credit for the work.**
- Students should expect to make up any missed class work, quizzes, or tests on the day they return to school. Whenever possible, special consideration is given to students who miss a number of consecutive days, so that they will not be overloaded with homework and tests on the day they return to school.

2. Grading Policy:

- Students are expected to bring all books, notebooks, papers, and materials to class each day; any student repeatedly coming to class unprepared will receive a notice. Students should have a red pen to use for grading their own work in class.

** Homework is assigned to reinforce class instruction. It is important for your child to do all the daily homework, so s/he is prepared for any graded class work exercises on the notes previously given in class. Homework assignments are posted daily in my classroom and weekly on my teacher website. Students are given time each day in class to work on their homework for the following day. This allows them a chance to ask me any questions they have about the assignment. Students may work ahead on weekly homework assignments if they wish. **Every student is given a homework “coupon” at the beginning of each grading period that may be turned in for 1 missing or incomplete homework assignment.**

- All homework must be done in pencil or blue or black pen; any writing assignments must be typed.

- Homework codes are based on effort as well as errors and the following homework “codes” are used on the students’ papers:

√ ++	=	no errors
√ +	=	1% - 10% are errors
√	=	11% - 20% are errors
√ -	=	21% - 30% are errors
√ =	=	31% or more are errors

- Students who do not have their homework completed will be expected to complete the assignment and turn it in to me before the end of the school day to avoid an academic notice. “Incomplete” homework includes leaving blanks, doing the wrong exercises or pages, or not finishing all of the assigned exercises, worksheets, or workbook pages for each day. A pattern of repeatedly turning in “incomplete” homework may also result in an additional academic notice.
- Student work portfolios will be sent home after each chapter test for papers to look over graded work and test.
- Extra points may be given for additional written work, projects, and contests and must be approved by me.
- Student grades will be weighted accordingly for quarter averages:
 - ** class work and extra points – 50%
 - ** tests and quizzes – 50%